



Treasury Financial Manual

Chapter 1000

INTRODUCTION

This part prescribes procedures and forms that government departments, agencies, corporations, and others concerned use to make deposits for credit to the account of the U.S. Treasury (Treasury) and other related matters.

Section 1010—Scope and Applicability

Government departments, agencies, corporations, and others concerned use the procedures and forms prescribed in the Treasury Financial Manual (TFM) Volume I, Part 5, to make deposits for credit to Treasury's account and for other related matters.

The following TFM Volume I, Part 2, chapters contain procedures Federal agencies use to report deposit documents to Treasury:

- Chapter 3100: *Instructions for Disbursing Officers' Reports*; and
- Chapter 3300: *Statement of Transactions (224) Reporting by Agencies for which the Treasury Disburses*.

Section 1015—Authority

The Secretary of the Treasury has reporting responsibility as set forth in 31 United States Code 331 and 3513. Other statutes and Executive Orders specifically place regulatory responsibility with Treasury for other subject matter covered in the TFM.

Section 1020—Contacts Page

The Contacts page of each chapter directs users to the organization(s) responsible for the technical content of the chapter. The first contact is the area with ownership responsibility for the chapter. If the chapter contains specific or technical material relating to other areas, the Contacts page also includes the contact information for those areas.

For questions regarding a TFM chapter, users should contact the responsible area listed on the Contacts page.

Section 1025—Forms

In compliance with the Government Paperwork Elimination Act requirement that Federal agencies provide electronic options for transactions with Government, Fiscal Service has done the following:

- Created electronic formats for data submissions to and transactions with Treasury.
- Supported a business environment where electronic processes are becoming more common.

Fiscal Service has developed a website for [commonly requested forms](#) that includes some Fiscal Service-produced forms to support products and services. Unless exempted by law or Fiscal Service, all departments and agencies use standard accounting and reporting forms and related procedures, including those the Government Accountability Office has prescribed.

Section 1030—Distribution

Users may access the TFM via the Internet beginning at our [home page](#).

CONTACTS

Direct inquiries concerning this chapter to:

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