

251 - FS Form 5206, Advice of Check Issue Disc.

TC-AC-251

FISCAL SERVICE
 TREASURY CHECK INFORMATION SYSTEM
 FS FORM 5206, ADVICE OF CHECK ISSUE DISCREPANCY
 08/21/2018

8/21/2018 19:09:15
 PAGE 1

DISBURSING OFFICE:
 DISBURSING OPERATIONS
 1234 XXX STREET
 INDIANAPOLIS, IN
 12345

CONTACT:
 BUREAU OF THE FISCAL SERVICE
 PHILADELPHIA FINANCIAL CENTER
 13000 TOWNSEND ROAD
 PHILADELPHIA PA
 19154

PHONE: (317)555-0000

PHONE: (215)516-8043

DOCUMENT NO	DISCREPANCY TYPE	TRANSMITTAL NUMBER
000000	ADJUST VOID ISSUE	1234-1234-00000000

REG NO	CHECK SYMBOL	SERIAL NUMBER	ISSUE DATE	REPORTED AMOUNT	AMOUNT PRINTED ON CHECK	ADJUSTMENT AMOUNT
61	1234	64805097	7/31/18	0.00	23,511.77	23,511.77

TECHNICIAN NAME: BRUCE PHILLIPS

PLEASE REVIEW YOUR CHECK ISSUE RECORDS IMMEDIATELY TO DETERMINE WHETHER THE DISCREPANCY REFERENCED ABOVE IS THE RESULT OF AN ISSUE REPORTING ERROR OR INVOLVES AN ALTERED OR COUNTERFEIT CHECK. IF THE CHECK IS NOT ALTERED OR COUNTERFEIT, PLEASE PROCESS THE FS FORM 5206 IN ACCORDANCE WITH INSTRUCTIONS IN THE TREASURY FINANCIAL MANUAL, VOLUME I, PART 4, CHAPTER 6000. IF THE CHECK IS ALTERED OR COUNTERFEIT, PLEASE NOTIFY THE CHECK RECONCILIATION BRANCH IMMEDIATELY IN WRITING BY EXPRESS MAIL AT THE ABOVE ADDRESS.