



Treasury Financial Manual

Bulletin No. 2020-07

Retention: June 30, 2020

To: Heads of Government Departments, Agencies, and Others Concerned

Subject: Required Quarterly G-Invoicing Agency Implementation Plan Updates

1. Background

The Department of Treasury (Treasury) required Federal Program Agencies (FPAs) to submit initial G-Invoicing Agency Implementation Plans by June 28, 2019. These G-Invoicing Agency Implementation Plans guide FPA development for stakeholders as well as to gather information used by Treasury to share with trading partners across the government.

Key focus areas should be included in each plan. These plans should address the agencies system/process readiness, plus the implementation and data strategy.

Treasury has created the Agency Implementation Plans Dashboard Tool that organizes the information supplied in the G-Invoicing Agency Implementation Plans in a dynamic format. The [Agency Implementation Plans Dashboard Tool](#) is published on [MAX.gov](#) along with each G-Invoicing Agency Implementation Plan and the G-Invoicing Trading Partner Directory.

2. Authority

Treasury requires agencies to use G-Invoicing under the authority of 31 U.S.C. § 3512(b) (Executive Agency Accounting and Other Financial Management Reports and Plans) and 31 U.S.C. § 3513 (Financial Reporting and Accounting System).

3. Purpose

This bulletin requires FPAs to submit quarterly updates to their G-Invoicing Agency Implementation Plans. FPAs need to include any changes to their system/process readiness and implementation/data strategy. These updates will be reviewed and analyzed by Treasury. FPAs can submit their quarterly updates by re-submitting their Attachment A's (part of the G-Invoicing Agency Implementation Plan). Attachment A's are used to capture more detailed information for each Implementation Entity (IE) under an overarching G-Invoicing Agency Implementation Plan.

FPAs are required to submit only the data on the Attachment A that has been changed or updated. If there are sections of Attachment A that have not changed, then FPAs are not required to resubmit that

information as part of the quarterly update. The updated Attachment A's will be used to update the Agency Implementation Plan Dashboard Tool. If an FPA does not have any plan updates, the agency is still required to submit an email to IGT@fiscal.treasury.gov, stating that there are no applicable quarterly updates to be made by the required quarterly due date.

The quarterly updates to the G-Invoicing Agency Implementation Plans must be submitted to IGT@fiscal.treasury.gov.

Treasury will track the submission of these quarterly updates through the Intragovernmental (IGT) scorecard process which will reflect if the FPA met the required quarterly deadline. This information will be reviewed during the individual scorecard meeting between Treasury and the individual agencies.

4. Quarterly G-Invoicing Agency Implementation Plan Due Dates

1 st Quarter	December 31
2 nd Quarter	March 31
3 rd Quarter	June 30
4 th Quarter	September 30

5. References

For additional details, please see Fiscal Service's [G-Invoicing](#) website.

6. Effective Date

This bulletin is effective immediately.

7. Inquiries

Direct questions concerning this bulletin to (email is preferred over a mailed request):

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